## **Quick Stick & Puck Registration Guide**

"How do I register for Stick and Puck? Why won't it show the time slot I want to register for?"

When you first log in to your DaySmart app, look for the "Register" link on the home page. Then, scroll down and select the Hockey registration link. Once you're on the Stick and Puck page, it should look like this:

STICK AND I	PUCK			Back to programs
	165			ACTIVITIES
	× Q	× Huntsville Ice Sports Cente	r × Q	۹
TIME OF YEAR	GENDER	SKILL LEVEL	DAYS	S OF WEEK
۵	Female and co	ed <b>Q</b>	Q Su	Mo Tu We Th Fr Sa

You don't have to fill out any of the boxes unless you need to select a different person to register!

Next, you'll need to scroll down and select the "level" you want to join. You don't need to fill out anything else on the page outside of making sure you're registering the correct person. We don't separate stick & puck by seasons or days of the week, so if any of those are filled out make sure you clear it or you won't see any levels show up! Let's say we're trying to register for May 22<sup>nd</sup> ("Late May") at 12:00pm:



Sessions are separated by Early Month and Late Month registrations. You'll also see coach registrations and pickup registrations. You can ignore these unless you want to try our morning pick-up sessions!

You should see something like this pop up next. Go ahead and click register.

Showing all results			
<ul> <li>☐ 5/21/2024 12:00am</li> <li># 12 sessions</li> <li>☆ Coed</li> </ul>	Stick and Puck All sessions are Tuesday-Friday 12pm-1pm and Tuesday, Thursday, Friday 4:15pm-5:15pm unless stated otherwise on our website Read More Ventsville Ice Sports Center	\$13.00	Register

Now, you'll see two calendars: one for the 12:00pm sessions and one for the 4:15pm sessions. Make sure to open the dropdown to select individual events and click on the day you want to register.

<ul> <li>12:00pm - 1:00pm</li> <li>Select All</li> </ul>	n Su	Mo <b>Tu We Th Fr</b> Sa	O/7 Selected <ul> <li>Select individual events</li> </ul>
<ul> <li>May 19 - May 25</li> <li>May 26 - Jun 1</li> </ul>	Su Su	Mo Tu We Th Fr Sa Mo Tu We Th Fr Sa	
① 4:15pm - 5:15pm			0/3 Selected
🗌 May 26 - Jun 1	Su	Mo (Tu) We (Th) (Fr) Sa	

The calendar will show the entire week, but only the days were rosters are open will be available to select. For example, Friday May 24<sup>th</sup> 12:00pm is not available because the roster may already be full, or we have another event going on during that time.

If you wanted to register for every available Thursday at 12:00pm, you would select the Thursday button adjacent to the individual events dropdown. This would register you for both May 23<sup>rd</sup> and May 30<sup>th</sup>.

If you wanted to register every available session for Late May, you would select the "Select All" checkbox.

Once you have all your dates selected, scroll down to confirm your registration and pay online!

If you're still having trouble registering, or want to confirm your registration, contact the ISC staff for help: